

# HATSINGIMARI COLLEGE

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## FIRST CYCLE NAAC ACCREDITATION 2022

### CRITERION VI

#### Governance, Leadership and Management

##### 6.5.2 Quality Assurance Initiatives of the Institution includes

1. Regular meeting of Internal Quality Assurance Cell (IQAC), Feedback collected, analyzed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



## **CRITERION VI**

### **Governance, Leadership and Management**

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  3. Participation in NIRF
  4. Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)
- 
1. Proceedings of meeting of IQAC
  2. Activities conducted under Collaborative quality initiatives with other institutions

## Notice

Date:18-01-201

Notified that a meeting of IQAC will be held on 24-01-2015  
2.00 PM in the office of the Principal to discuss the following agen  
Therefore you are requested to attend the meeting positively.

### Agenda of the Meeting

1. Progress of NAAC preparation of the college.
2. Formation of the various sub committee
3. Creation of fund for NAAC preparation
4. Misc



Co-ordinator, IQAC  
Co-ordinator  
IQAC  
Hatsingimari College  
Hatsingimari

01/15

24.01.2015

Proceeding to the 10AC meeting held on 24th Jan/2015 in the teachers' common room taking co-ordinator on chair and the following resolutions are taken unanimously.

### Agenda of the meeting

1. Progress of NAAC preparation of the college.
2. Formation of Sub-committee.
3. Creation of fund for NAAC preparation.
4. Misc.

### Members present in the meeting

1. Mr. Mansoor Zaman Sheikh, Coordinator
2. Mr. Fayaz Haque
3. Mr. Mohammed Ali
4. Sheikh Sadi Mollah
5. Mr. Mansoor Haque
6. Mr. Ashraf Uddin Ahmed
7. Mr. Zafar Hussain Ahmed, Asst. Prof. in Physics
8. Polash Ch Roy
9. Nurul Hossain Siddique
10. Mr. Mansoor Sheikh
10. Faraz Azim
12. Mr. Nazim Buzja
13. Dr. Shaukat Bhatta
14. Mr. Javed Hussain
15. Mr. R. P. Singh
16. Jahan Uddin Ahmad
17. Mr. Abdul Gaffar
18. Mr. Abdul Wahid Sheikh
19. Mr. Shaukat Bhatta

### Notice

Date: 28.04.2017

Notified that a meeting of IQAC will be held on 02-05-2017 at 2.30 PM in the office of the Principal to discuss the following agenda. Therefore you are requested to attend the meeting positively.

#### Agenda of the Meeting

1. Departmental workload
2. Preparation of college and departmental routeen
3. Seminar organization
4. Add on and value added course
5. Village institution adoption.
6. Departmental Library
7. Publication of research paper/article by the department
8. Feedback collection



Coordinator, IQAC  
Co-ordinator  
IQAC  
Hatsingimari College  
Hatsingimari



01/17

22-05-2017

Proceeding of the meeting of IAC and all Heads of the Department with convenor of different cells held on 21 May, 2017 at 11:00 AM. Taking some coordinator as chair and following decision was taken up for adoption in the meeting.

### Agenda of the meeting

1. Departmental work load -
2. Preparation of college and Deptt. routine.
3. Seminar organisation
4. Add-on/Value added program
5. Village/Institutions adoption
6. Departmental Library
7. Publication of Research paper/Article by the Deptt.
8. Feed back collection from different stakeholder of the college.

### Members Present in the Meeting -

1. Dr. Shoukriyazam Sheikh Co-ordinator and
2. Dr. Fayaz Hameed
3. Dr. Mohammed Ali
4. Sheikh Sadi Hameed
5. Mr. Mirza Hameed
6. H. S. R. Hameed
7. Mrs. Neelam Begum



## Notice

Date: 02-02-2019

Notified that a meeting of IQAC will be held on 05-02-2019 at 1.30 PM in the office of the Principal to discuss the following agenda. Therefore you are requested to attend the meeting positively.

### Agenda of the Meeting

1. Assessment of the activities of the department
2. Adoption of new strategy for IQAC
3. Feedback of activity of all department
4. Misc

  
Coordinator, IQAC  
Co-ordinator  
IQAC  
Hatsingimari College  
Hatsingimari



01/19




05-02-2019

A meeting of the IOAC meeting held on 5<sup>th</sup> February 2019 at 2:30 PM in the IOAC room taking Dr. Mohanraman Shikhi co-ordinator on chair and the following resolutions are taken unanimously

### Agenda of the meeting

1. Assessment of the activities of the Department
2. Adaptation of new strategy of IOAC.
3. Feed back of activity of all dept.
4. Misc.

### Members Present in the meeting

1. Dr. Mohanraman Shikhi co-ordinator 
2. Dr. Mohammed Ali 
3. Dr. Fayaz Haque 

Resolution no. 1: The meeting discussed on the activity report submitted by some department of the college and suggest them to prepare the report as per required format and the dept. those have not could not submit their activity report to the IOAC in time



## Notice

Date : 03-02-2022

Notified that a meeting of IQAC will be held on 08-02-2022 at 3.30 PM in the office of the Principal to discuss the following agenda. herefore you are requested to attend the meeting positively.

### Agenda of the Meeting

1. Workload distribution
2. Training on Criteria-I
3. Misc



Coordinator, IQAC  
Co-ordinator  
IQAC  
Hatsingimari College  
Hatsingimari

Meeting no 1/22

8/2/22

Proceeding to the work distribution cum training programme on criteria of NAAC accreditation as per revised guideline held on 8th Feb 2022 at 11:30 AM in the Library Hall of Hattarajimani college under the guidance of NAAC co-ordinator Dr. Dhanuwarman Shikha.

### Agenda

1. Work load distribution
2. Training on Criteria-I
3. Misc.

### Members Present in the Meeting

1. Dr. Dhanuwarman Shikha coordinator
2. Dr. Mohammad Ali
3. Dr. Tejendra Kumar
4. Shikha Shikha Shikha
5. Mr. Nishant Kumar
6. Mr. Ashish Kumar
7. Mr. Zafar Hussain Ahmed
8. Mrs. Nishant Kumar
9. Mr. Anil Kumar
10. Mr. Anil Kumar
11. Mr. Anil Kumar
12. Mr. Anil Kumar
13. Mr. Anil Kumar
14. Mr. Anil Kumar
15. Mr. Anil Kumar
16. Mr. Anil Kumar
17. Mr. Anil Kumar
18. Mr. Anil Kumar

### Notice

Date: 08-02-2022

Notified that a meeting of IQAC will be held on 12-02-222 Monday at 2.30 PM in the office of the Principal to discuss the following agenda. Therefore you are requested to attend the meeting positively.

#### Agenda of the Meeting

1. Work format distribution
2. Training on criteria-II
3. Misc

  
Coordinator, IQAC  
Co-ordinator  
IQAC  
Hatsingimari College  
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12/2/22

## Meeting 2/02

Bouding of training program held on 12th February, 2022 at 6:00 PM in the library hall and the following discussions were made by the conduct of ISEC Dr. Mohammaran Sheikh.

### Agenda

1. Work programme distribution
2. Training on Criteria II
3. Misc.

Members present in the meeting.

1. Dr. Mohammaran Sheikh coordinator
2. Dr. Mohammed Ali
3. Dr. Fayaz Hogue
4. Shikha Sadiq Hogue
5. Mgt. Mohammar Hogue
6. Mohir Uddin Ahmed
7. Md. Mostafiz Shukh
8. Firoz Azim
9. Naimul Hasan Siddique
10. Md. Safique Hussain Ahmed
11. Mrs. Nasir Begum
12. Prof. Jaid Hossain
13. Dr. Akbar Baskhe
14. Jahan Nafis Ahmed
15. X. R. Ahmed
16. Dr. Abdul Gafur
17. Md. Abdul Karim

Notice

Date:23-02-2022

Notified that a meeting of IQAC will be held on 28-02-2022 at 2.30 PM in the office of the Principal to discuss the following agenda. Therefore you are requested to attend the meeting positively.

Agenda of the Meeting

1. Training on Criteria-III
2. Misc

  
Coordinator, IQAC  
Co-ordinator  
IQAC  
Hatsingimari College  
Hatsingimari



Meeting 4/22

Dr

28/2/22

Proceeding of the 15th meeting held  
on 28/2/22 at 1:30 PM in the Library  
Hall and following decision are taken

### Agenda

- 1) Training on Agendas Criteria III
- 2) Basic

### Members Present

1. Dr. Monimuzzaman Sheikh co-ordinator
2. Dr. Mohammed Ali
3. Dr. Fayzul Haque
4. Sheikh Saad Hossain
5. Md. Nazim Hossain
6. Md. Md. Uddin Ahmed
7. Md. Rafique Hossain Ahmed
8. Firoz Hossain
9. Md. Mostafa Sheikh
10. Nurul Haque Siddiqui
11. Mrs. Nishu Begum
12. Dr. Akbar Badshah
13. Md. Saif Hossain
14. Dr. Abdul Gafur
15. Jahan Uddin Akand
16. Md. Abdul Kader Sheikh
17. K. R. Akand
18. Dr. Tasminat Parvin
19. Dr. Mizanur Rahman
20. Sharifuzzaman Akand
21. Md. Shahin Uddin Ahmed
22. Samrat Alam Hossain
23. Md. Samim Hossain
24. Rowshan Alam
25. Monimuzzaman
26. Abul Kalam Akand



## Notice

Date: 27-01-2022

Notified that a meeting of IQAC will be held on 02-03-2022 at 2.30 PM in the office of the Principal to discuss the following agenda. Therefore you are requested to attend the meeting positively.

### Agenda of the Meeting

1. Training on criteria-IV
2. Misc

  
Coordinator, IQAC  
Co-ordinator  
IQAC  
Hatsingimari College  
Hatsingimari





## Notice

Date: 01-03-2022

Notified that a meeting of IQAC will be held on 05-03-2022 at 2.30 PM in the office of the Principal to discuss the following agenda. Therefore you are requested to attend the meeting positively.

### Agenda of the Meeting

1. Training on criteria-V
2. Misc

  
Coordinator, IQAC  
Co-ordinator  
IQAC  
Hatsingimari College  
Hatsingimari

Meeting no. 6/22

5/3/22

On 5th March 2022 at 2:30 PM  
a training programme is organized  
by the IQAC in the Library Hall on  
the following agenda -

- Agenda -  
1) Criteria - V  
2) Misc

Members Present -

1. Dr. Monimuzammam Sheikh
2. Dr. Mohammed Ali
3. Dr. Fozal Hossain
4. Shilpi Sadik Malik
5. Md. Norrul Hossain
6. Rafiq Uddin Ahmed
7. Nirmal Hossain (Moderator)
8. Mrs. Nazma Begum
9. Firoz Hossain
10. Md. Saifur Rahman Ahmed
11. Pooja Ch. Roy
12. Md. Mostafizur Sheikh
13. Dr. Akbar Hossain
14. Dr. Abdul Gabbar
15. K. R. Khan
16. Md. Mostafizur Kader Sheikh
17. Jahar Uddin Ahmed
18. Md. Saif Hossain
19. Dr. Nazma Hossain
20. Sharifuzzaman Akand
21. Dr. Jesminara Parvin
22. Md. Shahin Alam Ahmed
23. Samrat Alor Mondol

## Notice

Date: 05-03-2022

Notified that a meeting of IQAC will be held on 07-03-2022 at 2.30 PM in the office of the Principal to discuss the following agenda. Therefore you are requested to attend the meeting positively.

### Agenda of the Meeting

1. Training on criteria-VI & VII
2. Misc

  
Coordinator, IQAC  
Co-ordinator  
IQAC  
Hatsingimari College  
Hatsingimari



Meeting No. 6/22

5/3/22

On 5th March 2022 at 2:30 PM  
a training programme is organized  
by the IASO in the Library Hall on  
the following agenda—

- Agenda—  
1) Criticism - V  
2) Price

Members Present

1. Dr. Dominicus Sheikh
2. Dr. Mohammed Ali
3. Dr. Fayaz Hogue
4. Shikha Sadi Malik
5. Mr. Nasir Hogue
6. Nafiz Uddin Ahmed
7. Nuri Hogue (Hogue)
8. Mrs. Nafiz Begum
9. Firoz Hogue
10. Md. Saifur Rahman Ahmed
11. Pooja Ch. Roy
12. Mr. Nafiz Hogue
13. Dr. Nafiz Hogue
14. Dr. Abdul Gafur
15. K. R. Hogue
16. Mr. Nafiz Hogue
17. Nafiz Hogue
18. Mr. Nafiz Hogue
19. Dr. Nafiz Hogue
20. Sharifuzzaman Ahmed
21. Dr. Nafiz Hogue
22. Md. Shafiqur Rahman Ahmed
23. Samsul Alam Mondol



## Notice

Date: 05-03-2022

Notified that a meeting of IQAC will be held on 07-03-2022 at 2.30 PM in the office of the Principal to discuss the following agenda. Therefore you are requested to attend the meeting positively.

### Agenda of the Meeting

1. Training on criteria-VI & VII
2. Misc

  
Coordinator, IQAC  
Co-ordinator  
IQAC  
Harsingimari College  
Harsingimari

Meeting on 7/3

7-3-22

On 7th March 2022 at 2.00 PM  
In the Library Hall a training programme  
is held in the initiative of the IAF  
of Hordwrigi more on the agenda given  
below:

### Agenda

1. Discussion on criteria VI and VII
2. Date.

### Members Present

- 1.
2. Dr. Mohammad Ali
3. Dr. Fayaz Hoque
4. Sheikh Saki Malla
5. Md. Moinul Hoque
6. Md. Hossain Hossain
7. Nurul Hossain Siddiqui
8. Md. Rafique Hossain Hossain
9. Firoz Azim
10. Md. Mostafa Sheikh
11. Dr. Akbar Hossain
12. Polash Ch. Roy
13. Md. Jail Hossain
14. Mrs. Nehiya Begum
15. Dr. Abdul Gafur
16. Jahar Uddin Hossain
17. Md. Abdul Karim Sheikh
18. R.P. Ahmed
19. SK Jaminwar Pasha
20. Md. Shahinur Hossain Hossain
21. Dr. Nizamat Rahman
22. Dr. Nafik Hossain



অসম ASSAM

28AA 540758

### Memorandum of Understanding

This memorandum of understanding is executed on 11<sup>th</sup> Day of November 2020

#### In Between

1<sup>st</sup> Party - Coordinator IQAC Hatsingimari College,  
PO- Hatsingimari,  
Dist- South Salmara Mankachar, (Assam)

And

2<sup>nd</sup> Party - Coordinator IQAC South Salmara College,  
PO - South Salmara,  
Dist- South Salmara Mankachar, (Assam)

WHEREAS, the parties desire to enter an agreement to act jointly for the betterment of the students of both the colleges

And

WHEREAS, the parties desire to memorialize the terms and conditions described henceforth-Now, therefore in consideration of mutual promises and covenants contain herein, the parties agree as follows:-

